



**NATIONAL INSTITUTE OF INDUSTRIAL ENGINEERING
VIHAR LAKE, MUMBAI- 400 087**

Notice Inviting Tender (NIT) for the Work of

**SUPPLY OF CONTRACT LABOURS FOR
VARIOUS ACTIVITIES IN
NITIE CAMPUS**

(Tender Document, Instructions to Tenderer, General conditions of Contract and Special conditions of Contract)

NITIE - Estate

National Institute of Industrial Engineering (NITIE), Mumbai

Ref. No: NITIE/Estate/Labour-Tender/2023

Date: 16.05.2023

NOTICE INVITING TENDERS (NIT)

- 1. Name of the work:** Director, NITIE invites e-tender on percentage basis under two bid system (Technical bid and Financial Bid) for the work of “**Supply of Contract Labours for various activities in NITIE Campus**” for carrying/helping out various jobs viz. Civil, Electrical, Plumbing, Carpentry, Cleaning and Sweeping, class rooms, Cleaning of Gardens & Helpers, etc.
2. Details of Tender fee, EMD, submission of tender and other details are elaborated in the e-tender document. (Pay through e-Payment mode online on portal, e-Payment facility is available on website for making the payment through Debit / Credit Card / Net Banking.)
- 3. Tender Document:** Tender document will not be issued in person. The tender document can be downloaded from <https://www.tenderwizard.com/Nitie> OR NITIE Website <https://www.nitie.ac.in>. Tenders downloaded from the website must be accompanied by requisite tender fee failing which tender will not be considered.

1	Cost of Tender document	Rs. 3,000.00 (Rupees Three Thousand) (Pay through e-Payment mode online on portal, e-Payment facility are available on website for making the payment through Debit / Credit Card / Net Banking. or Cost of Tender Document by D.D. (Non-Refundable)
2	Download of Tender document	19.05.2023 : 1100 Hours to 05.06.2023 : 1500 Hours
3	Last date for receipt of Tender	06.06.2023 - 1100 hours
4	Opening of the Tenders (Part-1)	06.06.2023 - 1130 hours

- 4. Opening of Technical Bid Part 1 of the bid Online:** Only Technical Bid Part 1 will be opened in the presence of tenderers or their authorized representatives, who are present. Late and delayed tenders will not be opened and such tenders will stand summarily rejected.
- 5. Opening of Financial Bid Part 2 of the bid Online:** After verification of Technical Bid Part 1, Financial Bid of only those tenderers who satisfy all the eligibility criteria laid down in this notification will be opened.
6. In case any document(s) produced in support of eligibility criteria or any other document(s) turns out to be fraudulent, following will be the course of action:
[a] **Before award of work:** The work will not be awarded, EMD will stand automatically forfeited, and the tenderer will be liable for further action as may be deemed fit; OR
[b] **After award of work:** The award of work will be cancelled, EMD and Security Deposit, Performance guarantee will stand forfeited, and the contractor will be liable for action as deemed fit.
- 7. Evaluation of tender:** In case two or more tenders are found equal in financial bids, work will be awarded to the contractor who has executed satisfactorily contracts of higher values based on the certificate of experience submitted along with tender papers assessment carried out by the Institute.

The Director, NITIE, MUMBAI reserves the right to: a) reject any or all the tenders without assigning any reason whatsoever; b) not binding himself/herself to accept the lowest or any tender; and c) accept the whole or any part of the tender and the tenderer shall be bound to perform the same at the rates quoted. Canvassing in connection with tender/quotation is strictly prohibited. Tender details can be viewed on the website <https://eprocure.gov.in> OR <https://www.nitie.ac.in>. Tenders downloaded from the website must be accompanied by requisite tender fee failing which tender will not be considered.

Registrar



NITIE - Estate

National Institute of Industrial Engineering (NITIE), Mumbai

Ref. No: NITIE/Estate/Labour-Tender/2023

Date: 16.05.2023

e-Tender document

Name of the Work: “Supply of Contract Labours for various activities in NITIE Campus” for carrying/helping out various jobs viz. Civil, Electrical, Plumbing, Carpentry, Cleaning and Sweeping, class rooms, Cleaning of Gardens & Helpers, etc.

INSTRUCTION TO TENDERERS

The Tender document has Two Parts namely, Technical Bid-Part-I and Financial Bid-Part-II. Thus herein below the Technical Bid and Financial Bid will be referred to as Part-I OR Part-II as the case may be.

Failure to comply with any of the conditions laid down herein renders the Tender invalid. All the enclosures/documents will have to be submitted along with Part 1. Any enclosure/document found not submitted along with Part 1 of the Tender such enclosures /documents will not be accepted, at a later stage.

- 1. Estimated cost of work:** Total estimated cost of work is Rs. 4,40,68,860.00 (Rupees Four Crores Forty Lakhs Sixty-Eight Thousand Eight Hundred Sixty only) (excluding GST) per annum. Details are:
 - (a) The estimated cost of the work is Rs. 4,23,77,260.00 (Rupees Four Crores Twenty-Three Lakhs Seventy-Seven Thousand Two Hundred Sixty only) (excluding GST) for Wages, VDA and Bonus payment for 12 months;
 - (b) Rs. 6,91,600.00 (Rupees Six Lakhs Ninety-One Thousand Six Hundred only) (excluding GST) for Uniforms and Liveries per annum (Annexure-E & F); and
 - (c) Rs. 10,00,000.00 (Rupees Ten Lakhs only) (excluding GST) per annum projected for Housekeeping/Cleaning Materials (Annexure-O);
- 2. Visit of the Campus:** Tenderers are advised to visit NITIE, MUMBAI campus/premises and ascertain the nature and quantum of work before tendering.
- 3. Tender fee:** The Tender/bid should be submitted in the prescribed proforma as given in Annexure ‘B’ of Tender Document with a Demand Draft for Rs. 3,000.00 drawn in favour of Director, NITIE, MUMBAI towards tender fee. (Pay through e-Payment mode online on portal, e-Payment facility is available on website for making the payment through Debit / Credit Card / Net Banking. Tender/bid not accompanied by tender fee stands automatically rejected.
- 4. Earnest Money Deposit (EMD)** – 2% of Estimated Cost of Work (Sr. No.1): EMD of Rs. 8,81,500.00 (Rupees Eight Lakhs Eighty-One Thousand Five Hundred only) is a must and should be submitted along with the tender/bid. (Pay through e-Payment mode online on portal, e-Payment facility are available on website for making the payment through Debit / Credit Card / Net Banking).
- 5. EMD of successful bidder** will be refunded on completion of contract period and/or extended period. EMD will not bear any kind of interest. EMD of unsuccessful bidder/s will be refunded on deciding after finalization of the contract. Tenders received without valid EMD stand automatically rejected. (Pay through e-Payment mode online on portal, e-Payment facility are available on website for making the payment through Debit / Credit Card / Net Banking).

6. Tender Fee should be a separate and should not be combined with EMD. Upload the Online e-Payment Receipt. (Pay through e-Payment mode online on portal, e-Payment facility is available on website for making the payment through Debit / Credit Card/ Net Banking).
- 6.1. Tender should be submitted online only.
- 6.2. Technical Bid Forms and Documents scanned copies should be submitted online only.
7. **Security Deposit:** Security Deposit @10% will be deducted and retained with the Institute from the monthly bills. Due statutory payments OR any additional charges/taxes/duties, if any, as levied by the statutory authority will be recovered from the monthly bill.
- 7.1. **Refund of Security Deposit:** Security Deposit thus recovered will be refunded after completion of defect liability period of 12 months from the date of completion of work and/or after completion of legal formalities, if any and further after obtaining/submitting the clearance certificates/NDC from the workers, who were deployed in NITIE during the contract period and also after adjusting dues if any to NITIE, Mumbai. After receipt of application from the Contractor to this effect, i.e., on completion of all the above clearances the Security Deposits shall be released.
8. **Acceptance of tender conditions:** The tenderer should read the 'General Terms and Conditions' of NITIE, MUMBAI annexed hereto and give acceptance. The tenderer is advised to visit the NITIE, MUMBAI on any working day with prior intimation between 1000 hours and 1600 hours to assess the nature and quantum of work before tendering.



NITIE - Estate

- 9. Filling tender documents:** The tender should be clearly filled or typed and signed in ink legibly giving full address and contact details of the tenderer. The tenderer should quote in figures as well as in words the amount tendered by him. Alteration if any, unless legibly attested by the tenderer with full signature shall invalidate the tender. Tender should be duly signed by the authorized person(s). In case there is any difference in the amount between figures and words, the amount indicated in words will be treated as valid offer. The tenderer should ensure that the figures of amounts are written in such a way that interpolation is not possible. No blank space should be left. This notice is also available on website NITIE e-Tender & on NITIE website :<https://www.tenderwizard.com/NITIE> & www.nitie.ac.in for downloading of tender documents.

The Tender document can be downloaded from NITIE e-Procurement Website i.e, <https://www.tenderwizard.com/NITIE> or From NITIE Official website. The tender should be submitted through online mode only.

NITIE reserves the right to reject any or all tenders without assigning any reason thereof. This notice & tender document is also available on web-site: <https://www.tenderwizard.com/NITIE>, www.nitie.ac.in & CPP Portal for downloading of tender documents.



NITIE - Estate

Standard e-Tender Terms & Conditions for NITIE e-Procurement

NITIE e-Procurement Website are : <https://www.tenderwizard.com/NITIE>.

1. The details of tender notification can be downloaded from www.tenderwizard.com/NITIE under "Tender of NITIE " link in the homepage.

Vendors should obtain the USER ID and PASSWORD from www.tenderwizard.com/NITIE by clicking on "Enrolment" link in the homepage. The Vendor registration fees has to be paid to ITI Ltd for Rs. 2360/-. Using the e-Payment link provided at the time of registration, and the mode of payments are Credit Card, Debit Card and Internet Banking. Vendor Registration is Valid for 1year.

2. For further details on e-Tender participation, please contact ITI Help desk on :

- Telephone: 080 - 40482100 (Bangalore) & Sanjay KC – Mumbai & Maharashtra (09665721619) Email : sanjay.kc@etenderwizard.com

- Email: harishkumar.kb@etenderwizard.com, ambasa@etenderwizard.com.

3. Tenders should be submitted only through e-Tender portal and obtain the Tender Acknowledgement copy as a proof of successful submission.

INFORMATION & INSTRUCTIONS TO THE BIDDERS FOR USING ONLINE ELECTRONIC TENDERING SYSTEM (eTS).

Special Conditions & instructions for using online Electronic Tendering System :

e-Tenders through portal (website) <http://www.tenderwizard.com/NITIE> adopted by NITIE , Mumbai .Vendor Registration Fees Rs.2,000/-+ 18%(GST) through e-Payment Gateway on NITIE e-Procurement Portal i.e., <https://www.tenderwizard.com/NITIE>

Note : The e-Payment Gateway are available on e-Procurement Portal for making the Online Vendor Registration Payment.

Bidders are required to Enroll for Vendor Registration on the NITIE e-Procurement Tender wizard Portal

(URL: <https://www.tenderwizard.com/NITIE>) by clicking on the link " Enrolment " on the home page of e- Portal which is chargeable. (Rs.2000/- + GST(18%)(Non-Refundable) to be paid online by e-payment gateway).

The bidders are required to submit soft copies of their bids electronically on the NITIE Tender Wizard e-Procurement Portal, using valid Class III Digital Signature Certificates. The step by step instructions about e-Tender Process are given in "Vendor Help Manual " .

Class III Digital Signature Certificate are mandatory for e-Tender /e-Procurement . For Digital Signature Certificate Contact to above number of Mr.Sanjay Chandak (Mumbai , Pune & Maharashtra)

Note : Information about e-Procurement Portal.

More information useful for submitting online bids on the NIA e-Procurement Tenderwizard Portal may be obtained at: <https://www.tenderwizard.com/NITIE> . N.B: Bidders can download the Vendor's manual by visiting on home page of NITIE e-Procurement Website : <https://www.tenderwizard.com/NITIE> .

KEY INSTRUCTIONS for BIDDERS by clicking on "Latest Circulars/Formats/Help Manuals/Faq". The complete Step by Step "Vendors Help Manual For e-Procurement / e-Tendering Process , Vendors Registration Process , System Settings Requirements & JAVA Settings Manuals , e-Payment Guidelines" & "Digital Signature Certificate Process" this details are available on NITIE e-Procurement Website for e-Tenders.

Note: Online Support / Web Support / E-Mail Support / Phone Support are also available for Bidders as well as Department Officials . Online support through "Team viewer" , "Ammy Admin " Or "Any Desk" Remote software only. For Downloading this software , the downloading software links are available on home page of NITIE e-Procurement Website.

1. Technical & Financial Bid to be submitted online within the due date.

2. Tenders should be submitted only through e-Tender portal and obtain the Tender Acknowledgement copy as a proof of successful submission.

3. All prospective bidders are requested to visit our NITIE E-PROCUREMENT WEBSITE regularly for any such updates / corrigendum.

4. Please see attached e-Tender Documents ...

EXECUTIVE ENGINEER



NITIE - Estate

10. PART – 1 (Technical Bid) : (All the Technical Documents Scanned copies should be uploaded online also) (All the Technical Documents Scanned copies should be uploaded online also)

Eligibility details should be provided in the prescribed format as Annexure 'A' which should inter also contain the following: (All the Technical Documents Scanned copies should be uploaded online also)

10.1. Registration: The Tenderer should be a registered contractor under 'The Contract Labour (Regulation and Abolition) Act' and should furnish a copy of the existing or previous licence.

10.2. Experience: The Tenderer should have experience of having executed/ completed similar works during the last 5 years commencing on 1st January, 2018 and ending on 31st December, 2022 in educational institution of repute, Government, Autonomous Bodies, PSU, or R&D organization. Experience in other institutions as also experience in other areas of work will not be considered. The experience should be one of the following:

- a. Three similar completed works during the last 5 years, each costing not less 40% of the estimated cost OR
- b. Two similar completed works during the last 5 years, each costing not less than 50% of the estimated cost OR
- c. One similar completed work during the last 5 years costing not less than 80% of the estimated cost

Note 1: Experience prior to 1st January, 2018 and later than 31st December, 2022 will not be considered as experience.

Note 2: "Similar work" means supply of Skilled and Unskilled manpower for carrying out various jobs viz. Civil, Electrical, plumbing, carpentry, shifting of furniture, guest house maintenance, gardening, providing assistance in various offices, laboratories, class rooms etc.

10.3. Certificate of experience: The tenderer must produce certificate of experience from the clients. The certificate should clearly certify the following details:

- | Sl. | Description |
|-----|---|
| 1. | Name of the client and full address |
| 2. | Telephone, FAX number and Email of the client |
| 3. | Details of work performed |
| 4. | Number and type of Labour supplied |
| 5. | Value of contract for supply of Labour |

Note 1: Copy of work order and/or self-certified certificate WILL NOT BE ACCEPTED as certificate of experience. If any document other than certificate of experience is produced, such document WILL NOT BE ACCEPTED AS RELEVANT. Tenders not accompanied by certificate of experience issued by the client WILL AUTOMATICALLY STAND DISQUALIFIED.

Note 2: The certificate of experience should be exclusively for supply of skilled and unskilled manpower.

Note 3: Certificates for work like loading and unloading, operating Labour for factory, Labour for shop floor and the like WILL NOT BE ACCEPTED.

Note 4: Certificates containing a number of works and not clearly specifying the value of the work of supply of manpower WILL NOT BE ACCEPTED.

10.4. PAN details of the firm are required to be indicated along with a certified copy.

10.1. indicated along with a certified copy.

10.2. **An affidavit, in original**, duly certified by a Notary: [a] that the Partners of the firm or sole proprietor or Company as the case may be, has never been black-listed and the name of the firm or company has not been changed, [b] that there is no police case/vigilance enquiry pending against the Partners of the firm or sole proprietor or Company as the case may be, and that he/she has never been punished by any Hon'ble Court; and [c] that there are 'no due' pending for payment towards income tax as on the date of the affidavit.

10.3. **Signing and sealing of tender:** Tender submission through online mode only.

10.4. **Annexure 'A', 'B', and General Terms & Conditions:** The tenderer shall submit the

information sought in the format enclosed as Annexure 'A' and 'B' along with necessary enclosures as part of Eligibility Criteria along with the General Terms & conditions (duly filled in and signed). Scanned Copies and Forms should be uploaded online also.

10.5. EPF and ESIC registration: The Tenderer must have license/permission pertain to EPF and ESIC Registration number as per the Government rules to contribute to EPF and ESIC.

10.6. Attestation of documents by the contractor: All the documents, except affidavit mentioned in paragraph 10.5 above, submitted by the tenderer should be attested by the contractor. And same scanned copies should be submitted online also.

10.7. Producing originals documents for verification: All above concerned original documents should be produced for verification at any stage of tender process or as and when sought for, failing which the bids are liable for disqualification.



NITIE - Estate

Eligibility Criteria

[Information should be submitted in this format in the letterhead of the tenderer, all the Annexures should be numbered, and also page number should be prominently written on each page]

The below all documents scanned copies should be uploaded online also. The below Formats are available in EXCEL format also on website, vendors need to download and same should be filled and upload the same online.

A. Details and documents to be mandatorily submitted-

Sl.	Description	Details
1	Name of Firm/Tenderer/Company (in Block letters)	
2	Permanent Address & Telephone No.	
3	Full Postal Address, Telephone, Fax No. & E-mail	

Sl.	Description	Annexure	Page No.
4	Details of infrastructure (provide details in the attached proforma).	1	
5	Affidavit, in original , as stated in paragraph 10.5.	2	
6	Photo copy of TAN/PAN.	3	
7	Photo copy of Professional Tax registration.	4	
8	Photo copy of GST registration.	5	
9	Photo copy of a License issued by the State/ Central Labour Department under Contract Labour Act.	6	
10	Photo copy of ESIC registration certificate.	7	
11	Photo copy of EPF registration certificate.	8	

B. Experience – Attach separate experience certificate for each client (Proforma to be submitted in the letter head of the Contractor:

Sl.	Name of the client	Name of the Work	Completion Period	Date of commencement	Date of completion	Value of the work completed	Contact person and Contact No. & email	Annexure No.
1								
2								
3								
4								
5								

Important: Only certificates issued by the clients in letter head with date of issue and containing requisite details **will be considered**. Copies of – work orders, extension letters, bills, and the like **will not be considered**.

C. The successful tenderer has to submit the following documents before award of work:

1	Valid Solvency certificate for minimum of 40% of the estimated cost from the Nationalized/Scheduled Bank (Annexure – L)
2	Last Five Years Audited Balance Sheet and Profit/Loss A/c for 2017-18, 2018-19, 2019-20, 2020-21 and 2021-22.
3	Photo copy of Income Tax Return for the last three years.

Date:

Signature of Tenderer, Seal & address

Eligibility Criteria - Details of Infrastructure*[Information should be submitted in this format on the letterhead of the tenderer]*

Sl.	Description	
1	Address of the Head/Registered office	
2	Addresses of branch office(s), if any	

Details of personnel available in head office and branch office(s):

Name	Designation	Duties assigned

List of clients other than those mentioned in Annexure 'A' (no certificate required)

Name and address of the client	Type of work done	Duration of work Years and Months

Date:

Signature of Tenderer, Seal & address

NITIE - Estate

11. PART – 2 (FINANCIAL BID)

11.1. Price bid should be in the format enclosed with tender at Annexure 'C'.

11.2. Conditional offer will render the tender/bid automatically invalid.

11.3. The annexure should be clearly filled or typed and signed in ink legibly giving full address of the tenderer. The tenderer should quote in figures as well as in words the amount tendered by him. Alteration if any, unless legibly attested by the tenderer with his full signature, shall invalidate the tender. The tender should be duly signed by the authorized persons.

11.4. In case there is any difference in the amount between figures and words, the amount indicated in words will be treated as the valid offer.

11.5. The tenderer should ensure that the amounts are written in such a way that interpolation is not possible. No blank space should be left.

11.6. **Uniform & Liveries, etc.:** For Each year, the workers must be provided with [a] two sets of good quality of uniforms consisting of Cotton Pant and Shirt for Male and two branded Sarees with Blouse piece and petticoat for Female workers including stitching charges and fall bidding, [b] Each year, One pair of Bata or equivalent make Shoes/Sandals for Male and Sandal for Female workers, and [c] Each year, Necessary relevant and Branded Tools (Annexure-E) to be provided to Technical workers, i.e. Electricians, Carpenters, Plumbers, Masons, Pump Attendant, Gardeners and Mistry, etc. [d] Each year, One Umbrella to all workers. [e] Every month: Two soaps (one bath and one detergent soap) to all Workers, [f] Every month: Two hand towels to all Workers. An amount of Rs. 6,91,600.00 (Rupees Six Lakhs Ninety-One Thousand Six Hundred only) estimated separately for Uniforms and Liveries for 12 Months. Samples and/or specifications of the Uniforms and Liveries need to be approved by NITIE. Bill is to be submitted for reimbursement from NITIE. Initially, entire expenditure towards [a], [b], [c], [d], [e] and [f] should be borne by the contractor. Uniforms and Liveries are to be supplied to Estate Department with proper records & Challans. Uniforms and Liveries shall be, after approval, distributed by Contractor directly OR through his Supervisors to his employees/workers who are assigned work at NITIE under this Contract by Contractor. The Contractor has to submit details of expenditure in Annexure-D. (*Read 23, 23.1, Annexure-E & F*).

11.7. **Quoting unduly lower rate of Service Charge:** The contractor has to quote service charge that takes care of TDS, expenditure towards identity card, all the statutory charges relating to this contract, etc.; and reasonable margin thereafter. The Institute as Principal Employer would like to ensure that unduly lower rates of service charge will not lead to complaints from workers regarding delay in payment, improper reduction in wages, seeking monetary return by the contractor from the workers, payment of wages lesser than the Minimum Wages, etc. thereby affecting the performance of the workers. (Also read 17.15).

11.8. Details of expenditure vis-à-vis service charges: With a view to prevent instances briefly stated above, the contractor has to submit details of expenditure in **Annexure 'C'** along with documentary evidence like Estimates in support of expenditure, along with the price bid. (Also read 17.15).

11.9. Decision on reasonability of service charge: Institute reserves right to take a view on the reasonability of the rate of service charge. The decision of the Institute in this regard shall be final and binding. No representation will be entertained and replied to. (Also read 17.15).

11.10. Evaluation of Price Bid: The price bid will first be evaluated for compliance with statutes like Minimum Wages Act, ESIC Act, EPF Act, etc. Only those bids that comply with all the applicable statutes will then be considered for evaluation of reasonability of service charge. If the Institute considers that the service charge of the tenderer who has quoted the least rate is not feasible, the bidder may be asked to justify the charges & if Institute is unsatisfied with the justification, such tender shall be treated as non-responsive and the quotation with the next higher rate shall be evaluated, and this process will be iterated till a quotation with reasonable service charge is found and the work will be awarded to such tenderer only.

11.11 Housekeeping/Cleaning Materials: An amount of Rs. 10,00,000.00 (Rupees Ten Lakhs only) also estimated separately for providing the required Housekeeping/Cleaning Materials for 12 Months (Details are at Annexure-O).

The Contractor should provide all the Cleaning materials mentioned in Annexure-O for Housekeeping services. The cleaning materials should be maintained at the highest level/branded. Samples of the materials need to be approved by NITIE and Bill is to be submitted for reimbursement from NITIE, after delivery of the materials. Materials are to be supplied to Estate Department with proper records & Challans and Officials authorized by Executive Engineer/Registrar of NITIE will maintain account of the materials. Officials authorized will be distributing the cleaning materials to the Workers concerned ONLY through Supervisor(s) of the Contractor, for day-to-day services of NITIE.

The Contractor has to quote/submit the PART-2 PRICE BID-B, separately in Annexure-D, including Taxes.

Penalty: Lack of quality and Quantity of Cleaning materials will be penalized. Penalty will be Cost of branded cleaning material + 10% extra towards causing inconvenience. The penalty shall be deducted from the Service Charges of the Contractor from the monthly Bills OR from the Security Deposits.

NITIE
उद्योग प्रगति
NITIE - Estate

Annexure - C

PART – 2 (FINANCIAL BID)

Minimum No. of workers to be engaged as assessed by NITIE, MUMBAI for manpower supply:

Skilled Workers: Thirty (35)

Unskilled Workers: Hundred (105)

To be filled by the tenderer: Please refer to rates pertaining to 'A' Area as contained in Category of Skilled and Unskilled Contract Labours specified as per the notification by Office of the Chief Labour Commissioner (C), Ministry of Labour & Employment, Government of India OR State Government (*Annexure-M & Refer 22, 22.1 to 22.3*).

WAGES:

Sr. No.	Items	Quantity (Man days)	Unit Rate (Per Man day)	Amount
1	Supply of Workers with Minimum Wages and ESIC, EPF and VDA, etc. (Refer Clause No.22.2)			
	a) Skilled (35*26*12)	10920	1042.76	1,13,86,939.20
	b) Unskilled (105*26*12)	32760	855.60	2,80,29,456.00
Total Wages Rs.				3,94,16,395.00

Note:

1. For the purpose of Price Bid, month means 26 (twenty six) working days.
2. Rate of Basic Wage shall not be less than the rate notified in Memorandum cited above minimum wages as declared from time to time by the competent authority.
3. Contractor's Service Charges: Please refer to paragraphs 11.7 to 11.10 above.
4. Contractor's Service Charges at Sl. No. 6 should be quoted only in percentage, and not in rupees.
5. Skilled Site Supervisor (at Contractor's cost) – 1 (Refer 12.11 of this document).

GST, if levied, will be reimbursed by NITIE, MUMBAI after actual payment by the contractor.

Note: Above Financial bid form are available in EXCEL format on website, tenderer need to download the same from website and fill and upload the same online.

Date:

Signature of the Tenderer with Seal & Address

12. GENERAL TERMS & CONDITIONS

[Please read the following carefully and give acceptance for the same in the prescribed format and submit it with the Technical Bid].

12. GENERAL INSTRUCTIONS:

12.1. The tenderer submitting tender would be deemed to have inspected the premises, considered and accepted all the terms and conditions of contract. No verbal or written enquiries will be entertained in respect of acceptance or rejection of the tender.

12.2. **Tenure of contract:** The contract will be for a period of one year initially, which may be extended for two *more years on satisfactory performance of the initial period* of the contract. NITIE, MUMBAI may renew/extend the contract to such further period (s), not exceeding three years from the date of commencement of work, as it may deem proper, having regard to the quality and manner of the contractor's performance. However, it shall be with consent/written request by the contractor in this regard and subject to the sole discretion of NITIE, Mumbai.

12.3. In case the Contractor fails in fulfilling the obligations fully and in time, the NITIE, MUMBAI shall have the absolute right to take up the work at the Contractor's cost and risk and recover any and all such expenses from the amounts due to the Contractor including Security Deposit. The Institute shall have right to impose penalty commensurate with the fault and amount towards damages if any, shall be recovered from the bill.

12.4. Contractor will be fully responsible for any accident or mishaps involving workers engaged by the Contractor and the Contractor would pay claims made by these victims. The Contractor shall indemnify the NITIE, MUMBAI from any claims arising out of accidents, disabilities of any nature or death or arising out of provisions under law, or any other nature in respect of all workers engaged by the Contractor. The contractor will fully indemnify NITIE, MUMBAI against all claims in this regard, either under the provisions of Employee Compensation Act OR under any law. The Contractor has to take out individual/group insurance policy from the 1st day of commencement of the contract.

12.5. The Contractor shall abide by all laws and regulations and statutory obligations in force from time to time including Labour laws and shall indemnify the NITIE, MUMBAI from any claims in this regard.

12.6. It will be the sole responsibility of the contractor to abide by the provisions of the following acts as to the workers engaged by him for performance of this contract:

- Employment of Children Act, Employees compensation Act, 1923
- Contract Labour (Regulation & Abolition) Act 1970 Minimum Wages Act
- Employee Provident Fund Act ESIC Act, Payment of Bonus Act
- Any other and further act or legislation or statutory provision/rule as may be in force from time to time.

12.7. The contractor shall comply with all the statutes and will be responsible for any prosecution or liability arising from breach of any of those laws. The NITIE, MUMBAI will not have any responsibility with regard to staff on the role of the contractor what so ever.

12.8. Any liability imposed on NITIE, MUMBAI shall be deducted from the bills of the contractor and if the full amount is not recovered then the same shall be recovered from the security deposit of the contractor. The Contractor shall ensure that there would be no liabilities towards the workers of the contractor by the NITIE, MUMBAI.

12.9. In case of items/fixtures stolen/broken due to the fault of the contract personnel, either the penalties to recover the cost shall be imposed or the contractor shall have a choice to replace these fixtures of the same quality & under approval from nodal officer appointed by the Director of the NITIE, MUMBAI, within the time period indicated by NITIE.

12.10. Modification of specification of work: NITIE, MUMBAI through its officers, reserves the right of altering the specifications of works of adding to or omitting any items of work or of having portions of the same carried out in the Institute by others and such alterations and variations shall not violate this contract.

12.11. Supervisor: The Contractor is required to post (at his cost) his authorized representative, i.e. One site Supervisor (Skilled) who is well qualified and experiences at the site of the work out of the deployed personnel, who would be responsible for immediate interaction with this office, so that optimal services of the persons deployed by the Contractor could be availed without any disruption. All such instructions received by the authorized representative on behalf of the Contractor shall be deemed to have been received by the Contractor within the scope of this work order. NITIE, Mumbai reserves the right to deduct an amount of Rs. 1,000.00 (Rupees One Thousand only) per day, if Contractor fails to post of Supervisor, mentioned above.

12.12. In the event of the contractor failing to execute the work under contract in whole or in part, an alternative arrangement will be made by the NITIE, MUMBAI totally at the cost & risk of contractor besides any suitable fine /penalty.

12.13. The contractor shall be liable to pay compensation for any loss & damage caused to the property of the NITIE, MUMBAI or its Staff Members/Students/Visitors by the contractor or his workers.

12.14. The contractor shall be personally responsible for the conduct of his workers and in case of any complaint against any of his workers as regards work, discipline, attendance or any other matter concerning efficient and smooth functioning; the contractor will be under an obligation to change the worker concerned unconditionally when instructed by NITIE, MUMBAI authorities.

12.15. The NITIE, MUMBAI reserves the right to terminate the contract without assigning any reason by giving a notice of three months. The contractor will also have to serve a notice of three months, if he wishes to terminate the contract.

12.16. Resolution of disputes: In the event of any dispute arising out of or in connection with this contract, whether during the subsistence of the contract or thereafter, the matter shall be referred to the Director, NITIE, MUMBAI or any other officer nominated by the Director, NITIE, MUMBAI for arbitration whose decision shall be final and binding on the parties. The contractor agrees that the arbitrator could be an employee of the Institute & shall not have any objections in this regard. The proceedings before the arbitrator would be governed by the provision of the Arbitration Act 1996.

12.17. All letters posted to Contractor at the address given by him will be considered to have been delivered in time.

12.18. The Contractor his Supervisor OR Workers should not be direct OR through any contractor, employee of NITIE, MUMBAI or of any Central or State Government, Autonomous Body, or PSU. He should submit a declaration to this effect.

12.19. The contractor and his workers/employees will make their own residential arrangement outside the premises of the NITIE, MUMBAI. No one will be granted permission to stay in the Hostel during night or during non-functional hours.

12.20. The contractor shall be responsible for cleaning as well as security of the fixtures handed over at the time of commencement of the contract.

12.21. If it is observed at any stage that the quality of the work is not satisfactory, the contract/work order as a whole may be terminated and Security deposit forfeited. The Contractor will have no claims what so ever on NITIE, MUMBAI.

12.22. In case it is found at a later date that the work done is of inferior quality and proper action was not taken at the time of execution of the work, the Contractor shall remain liable to pay compensation to the Institute for the inferior works as determined by NITIE, MUMBAI and in case all payments have been made to the Contractor for this work, this amount may be deducted from any sum due to the Contractor on any other work within the Institute.

12.23 In the event of local problems arising while discharging the functions at NITIE, MUMBAI the contractor will deal with them appropriately and he will not bring NITIE, MUMBAI on the scene for such matters.

13. The contractor shall provide:

13.1. Uniforms & Liveries as specified in para 11.6 & 23 (Annexure-E & F) to his workers as approved by the NITIE, MUMBAI authority (both Male and Female) while on duty. Sufficient number of uniforms would have to be provided so that the worker is always with neat and tidy uniform. This will be strictly monitored and fine may be imposed and deducted from the service charges of the contractor if the worker is found without uniform and/or not being neat and tidy. Samples and/or specifications of the Uniforms and Liveries need to be approved by NITIE.

13.2. Identity Cards: The Contractor will issue identity cards to his workers/supervisors after getting them verified from the NITIE, MUMBAI. Any worker found without identity card will not be permitted to enter the premises. Copy of the Identity Cards, handed over to Security Department of NITIE, through Executive Engineer, Estate.

13.3. Attendance: The Contractor shall provide 3 (Three) “Biometric Attendance Machine with USB Excel Export” which is to be installed in Estate Department in different location, for attendance. All Contract Workers including Supervisor(s) should enter their attendance, (Four times a day) i.e. IN and OUT, through Biometric Attendance Machine apart from the manual attendance/signature. (Also refer 16.12)

13.4. The contractor shall supply all the cleaning material and chemicals for which reimbursement will be made as per the details mentioned in the tender. Contractor has to provide at his own cost instruments and equipment etc. and ground cleaning tools such as grass cutter, axe, soil knife, digging shovel, trolleys, bucket, mugs, rods for gutter cleaning, hose pipe etc., The repairs/replacements and maintenance of tools will be borne by the contractor.

14. **SCOPE OF THE WORK:** In brief the job function is to supply qualified, experienced and suitable manpower for day to day work in NITIE, MUMBAI. The persons to be provided should be acceptable and meet the requirements of concerned Departments. Only such persons as are approved by concerned Departments will be provided. The number of workers and categories may be increased or reduced during the tenure of the contract. NITIE, MUMBAI through its officers, reserves the right of altering the specifications of works of adding to or omitting any items of work or of having portions of the same carried out in the Institute by others and such alterations and variations shall not violate this contract.

15. **WORKERS TO BE PROVIDED:**

Sl.	Description	Numbers
1	<u>Skilled Site Supervisor</u> (at Contractor's cost) - 1	
2	<u>Skilled Workers:</u> For Technical/Supervisory/Clerical, etc.	35
3	<u>Unskilled Workers:</u> For carrying/helping out various jobs viz. Civil, Electrical, Plumbing, Carpentry, Mason, Housekeeping work, class rooms and cleaning of Gardening activities & Helpers, etc.	105
	Total (One Hundred Forty)	140

Note 1: Categories of Workers & higher rates of Wages as per Order of Office of the CLC (C), GoI, Dated 03rd April, 2023; (Annexure-M)

Note 2: On holidays, Saturdays and Sundays the deployment will be restricted to the minimum required number OR instructions from the Officer's concerned of NITIE;

Note 3: The number of Contract Labours (Skilled and Unskilled) may increase OR decrease during the tenure of the contract and/or depending upon the requirement (day-to-day) of NITIE, Mumbai;

16. Deployment of workers, Supervision of work, and performance:

16.1 Working timings are from 9-00 am to 6-00 pm, with One hour lunch recess from 1.00 pm to 2.00 pm OR such time as may be advised from time to time and wherever required staggered duty/shift duty/night duty for 8 hours (Excluding One Hour Lunch/Dinner/Tiffin Break) shift will be adopted. The shift timings and details of Workers on duty is to be decided by the Contractor in consultation with Officer concerned of NITIE, Mumbai. The service of the workers may be required on all days in a month irrespective of holidays and they should be prepared to work on shifts as may be required. If anybody comes late by an hour OR more in the morning and/or leaving the workplace early in the evening, the Contractor will deduct the hours absented and deduct the same from their daily working hours and prepare the monthly attendance, i.e. Man days, accordingly. (Also Refer 13.3 & 17.16 of this document). Bills shall be sent to NITIE for reimbursement accordingly, after adjusting the deductions.

16.2 The Contractor has to supply monthly Muster and to ensure proper attendance and proper weekly off of the personnel deployed.

16.3 As and when any of personnel comes late or proceeds on leave or absents himself/herself, it will be the prime responsibility of the contractor to provide a suitable substitute.

16.4 The services of employees of Contractor should be made available on all days on six-day week basis irrespective of holidays and on Sundays, if required.

16.5 The Contractor shall provide replacement of personnel, in case of absenteeism, casual/sick leave, etc., so as to ensure full staff at all time. In case of absence/leave by any particular person, the Contractor shall make alternate arrangement immediately (Maximum two hours) otherwise a penalty i.e. wages at double the rates would be deducted per day per person of absence.

16.6 Literacy level: Should be at least 10th Std passed for Unskilled category; Should be a Graduate and should be able to read and write in English well OR should be 12th/10th pass to the extent possible for Skilled category. The contractor shall recruit his own staff in consultation with Officer concerned of NITIE, Mumbai for the contract work at his own cost and risk. The contractor's staff will not be treated as NITIE staff for any purpose whatsoever and facility/benefits entitled to NITIE staff will not be applicable to contractor's employees, at any point of time. (The qualifications of the manpower to be deployed should not be submitted during the tender, only successful bidder shall be asked to submit the same). Refer 16.9 & 16.10 also.

16.7 Police verification, Character and antecedent verification of all the workers deployed at NITIE are to be submitted well in advance failing which, no labour shall be allowed to enter the NITIE premises for work.

16.8 The Contractor will be required to post skilled manpower (Site Supervisor) as may be needed to supervise and guide the workers skilled as well as unskilled for proper execution of the work as per directions of the Officer-in-charge nominated by Director of the Institute to administer the contract. (Refer 12.11)

16.9 **Verification of character and antecedents:** A verification report in respect of all the personnel of contractor from the concerned police station of concerned residential areas should be submitted and also list of employees with preliminary details of each employee posted to the Institute along with photo and thumb impression should be furnished and handed over to the designated officer of NITIE, MUMBAI in the requisite format (Annexure-N). Any changes should be informed immediately.

16.10 **Medical Examination:** The contract personnel shall undergo medical examination at the expense of the contractor to ensure that they are free from any communicable diseases and medical examination certificate to be furnished as and when called for by the Institute.

16.11 The Contractor's Supervisor will maintain Daily Attendance Registers to keep record of

personnel on duty. Supervisor should ensure the attendance four times a day, i.e. IN & OUT of Morning as well as Evening. (Refer 13.3)

16.12 Sufficient number of staff shall be posted by the contractor to attend the works and shifting of materials / instruments from one place to other, loading and unloading of materials / instruments from truck with in NITIE, MUMBAI as and when required in the exigencies of work without any additional payment.

16.13 The workers should maintain highest discipline and behave politely with the faculty, staff, students and guests. The persons deployed by the contractor should be reliable, trust worthy, alert and efficient. The workers should maintain personal hygiene and wear prescribed uniform while on duty.

16.14 The Contractor will ensure that the workers assigned duties at NITIE by him shall not be unauthorized Occupants OR Residents of the NITIE Land and/or Institute Premises.

16.15 If in the opinion of the NITIE, MUMBAI authorities, the performance of any of the persons deployed is not satisfactory or he/she is not amenable to discipline or their behavior is not conducive to retain them for the work, he/she should be replaced immediately. In case of any complaint or any unusual behaviour of the worker, he/she should be replaced within 24 hours after receipt of intimation from the Institute.

16.16 The staff engaged by the contractor shall not take part in any staff union OR local political parties and association activities. If any problems OR its consequences arises the Contractor shall be liable to solve. NITIE, Mumbai OR any Officers OR any Representative of the Institute is not responsible for that.

16.17 The contractor or his representative shall daily report to the Estate Department of NITIE, MUMBAI to take instructions for the work on a Book/Register maintained by the contractor exclusively for the purpose. He shall preserve the said book and produce the same as and when required. The contractor or his representative should all the time be available at work site during the course of his work.

16.18 The contractor or his representative should approach the concerned Officer of Estate Section, if he needs any instructions.

16.19 The Site Supervisor (12.11 & 16.9) employed by the Contractor shall be responsible to coordinate with workers, ensure their daily attendance, decide on leaves and weekly off, ensure discipline in work place, manage & administer work of workers. He shall further be responsible for interaction with Office-In-Charge for day to day work. Contractor shall also be, in any case, responsible for all these obligations.

16.20 Safety measures, responsibilities and its aspects:

18.20.1. "It is the primary duty of the Contractor to take all safeguards and its measures to ensure that no injury and/or death is caused to any Labour", in the workplace.

16.20.2. The Contractor should ensure that the workplace, any machinery, substances and facilities used are safe, and that all Workers are properly adequately trained.

16.20.3. Police enquiry and/or any other State/Central/Union enquiries and its consequences, in case of injuries and/or death, it is the sole responsible of the Contractor to resolve the consequences, on behalf of the Workers and their family members/dependents. NITIE, Mumbai OR any Officers OR any Representative of the Institute is not responsible for that.

16.20.4. Contractor should take care of welfare of their Workers and the possible steps that can be taken to provide compensation (EPF, ESIC & others, if any) and aid to such Workers, as per the Labour Law, from time to time.

16.20.5. The service providing Agency/Contractor shall be solely responsible for the redressal of grievances/resolution of disputes relating to person deployed. NITIE, Mumbai, shall, in no way, be responsible for settlement of such issues whatsoever.

16.21 Control of EPF & ESIC: NITIE, Mumbai is not responsible for EPF and ESIC contributions with respect to Contract Workers engaged; To strengthen the contract it would also be useful to ensure that the agreements with the contractors are on a principal to principal basis where the Contractor retain all control over its personnel and NITIE, Mumbai has no more than a secondary control.

PF Withdrawal: The Contractor should provide necessary guidelines to the Workers for non-withdrawal of their PF contribution after expiring of the existing contract to get benefit of pension to

the Workers.

16.22 No right flows from the provisions of the Contract Workers to be absorbed by OR to become the employees of NITIE, Mumbai. Neither the contractor nor his Workers can be treated as employees of NITIE, Mumbai for any purposes and at any point of time. They are not entitled for any claim, right, preference, etc., over any job/regular employment of NITIE, Mumbai.

16.23 The contractor shall be bound to withdraw immediately any Contract Labour responsible for misconduct and if found not performing up to the expectations of NITIE, Mumbai.

16.24 NITE, Mumbai may also seek withdrawal of any of the Contract Labour on the following just causes:

“Lack of skills for the job resulting in poor performance, serious misconduct, willful disobedience, habitual neglect of duties, insubordination, revealing secrets of establishment, absenteeism and trade union & political activities”.

16.25 The Contractor shall ensure that any kind of disputes between him and his Workers and/or with Trade Union is settled outside the Institute's premises, and they shall in no way utilize the office premises or property, etc., at any point of time.

16.26 Notice Boards as per Labour Contract Act is required to be displayed by the Contractor, in front of the Estate Department, NITIE, Mumbai.

16.27 Contractor shall ensure that Workers should not leave their working spot (without prior permission of Supervisor) and should bring food etc. with them.

16.28 The Contractor's staffs are not allowed to eat in the hostel mess at any point of time.

16.29 That the Contractor and supervisor deputed at NITIE by him shall ensure that his employees, shall not be assigned work, in one and the same department of NITIE, for more than 3 months continuously. That the contractor and supervisor shall assign a different department to each of his employees for work for every consecutive period of 3 months from commencement of the agreement.

16.30 Payment towards 3 National holidays (26th Jan, 15th August & 2nd October) will be reimbursed by NITIE. No service charge will be given on payment toward National Holidays. Contractor has to raise the bill for reimbursement which will be verified on the basis of actual amount disbursed and attendance etc. The Contractor shall make payment to the workers by depositing the payment towards the wages in their bank accounts and submit the bank details/ECS statement duly certified by the bank, to the office with the bill for verification

17. SUBMISSION OF BILLS AND PAYMENT CONDITIONS:

17.1 The Contractor will submit, on or before 3rd day of the succeeding calendar month, monthly pre-receipted bills, for the preceding calendar month, in triplicate along with the attendance sheets and certificate of satisfactory performance of work from the concerned officer of the NITIE, MUMBAI. The office, on the receipt of the bill will check the work record and thereafter process the bill for payment. All bills should be submitted on printed forms with relevant supporting documents, duly signed and pre-receipted.

17.2 Monthly payment will be made to the contractor. Attendance, Wage Register, remittance of EPF, ESIC and Professional Tax with respective Challans and proof of wages paid to workers, Bank statement duly certified by Bank, etc. should be submitted along with the monthly bill. All payment to Workers should be paid through ECS OR Online Banking only. No kind of Cash transactions will not be entertained by the Institute. In case of any delay in submission of the bills, the contractor would be required to ensure the payment of its workers by 7th of every month.

17.3. Income Tax and other statutory levies as applicable from time to time will be deducted from the monthly bills of the Contractor.

17.4. The contractors should make payment to the workers on or before 7th of every month and there should be no linkage between this payment and settlement of the contractor's bill from NITIE, MUMBAI.

17.5. Invoice for Uniforms and Liveries are to be submitted for reimbursement by the Contractor. (23, 23.1 and Annexure E & F);

17.6 Payment of Wages: The contractor shall pay his workers' wages as per the circular of concern

authority of State Govt./Central Govt. whichever is higher and all other statutory dues like EPF, ESI, bonus, etc., throughout the tenure of contract. Any increase / decrease in, Wages, Special Allowance (VDA), PF and ESIC contribution will also be paid to the contractor or by the contractor, it will be decided as per the circular of concern authority of State Govt./ Central Govt. which is higher and the increase will be paid on production of proof of payment. (*Refer Rate Analysis*).

17.6.1. **Bonus:** The Payment of Bonus (Amendment) Act, 2015 envisages enhancement of eligibility limit under section 2(13), Rs. 21,000.00 per month and Calculation Ceiling under section 12, Rs. 7000.00 OR the minimum wage for the scheduled employment, as fixed by the appropriate Government, whichever is higher. (Refer 22.3);

17.6.2 Contractor's profit should not be included in the bill for reimbursement of Bonus payment. NITIE will reimburse only the actual Bonus payment made to eligible Workers only. Bonus payment made to Supervisor will not be reimburse by NITIE, Mumbai. Bonus paid OR payable to Supervisor is liability of the Contractor, only.

17.7. Payment of wages in cash is not permissible and under no circumstances, payment of wages in cash shall be made. Payment is to be released to the Workers as mentioned in the rate analysis of the Institute. V.D.A. arrears will be paid separately when increment will take place. *Contractor's profit will not be added to the increased V.D.A. arrears.*

17.8. The contractor shall facilitate his workers in opening bank accounts. The contractor should arrange deposit the wages of his workers in to their respective bank accounts preferably through ECS and tender a copy of the ECS statement with Bank seal to the Institute as proof of payment of wages failing which the bill of the subsequent month will not be paid.

17.9. That payment on account of enhancement/escalation charges on account of revision in wages and statutory payments like EPF/ESIC contributions, and GST, if any, levied by the appropriate Govt. (Central/State) from time to time shall be payable by NITIE, MUMBAI to the contractor, which shall be distributed by the Contractor to their employees.

17.10. The Contractors should make the monthly salary payment along with Salary slips to the Labours on or before 7th day of every month and there should be no linkage between this salary payment and settlement of the Contractor's Bill from NITIE, Mumbai. This should be strictly pursued by the Contractor.

17.11. The Contractor shall be fully responsible for timely compliance of all statutory requirements in respect of his Workers.

17.12. NITIE, Mumbai shall not be responsible for the payment of any amount to Labours OR statutory authorities on account of non-compliance of statutory provisions applicable to them.

17.13. The Contractor shall ensure maintenance of the following records:

All records and registers as required under various Labour law; Payment of wage register; Attendance register; and other statutory records/ registers as required under various applicable Labour and other laws from time to time. He shall be liable to show the same as and when called upon. Failure of this may entail imposition of fine an amount of Rs. 10,000.00 (Rupees Ten Thousand only) and/or termination of contract.

17.14. **Social Security Contributions:** The responsibility of depositing provident fund and insurance at applicable rates will rest with contractor irrespective of the number of workmen he is engaging. Current rates are as under:

- EPF: Employers contribution: 13% + Worker's contribution: 12.00% = 25%;
- ESI: Employer's contribution: 3.25% + Worker's contribution: 0.75% = 4.00%;

17.15. **Service Charges/Contractor's Profit:** No escalation of Contractor's Service Charges and/or cost of materials shall be admissible during the term of the contract.

17.16. If in the opinion of the NITIE, Mumbai authorities, the performance of any of the persons deployed is not satisfactory or he/she is not amenable to discipline or their behavior is not conducive to retain them for the work, he/she should be replaced by the Contractor immediately.

17.17 Penalty: Penalty for inadequate performance of Contractor:

(Amount in Rupees)

Sr. No.	Type of Lapse	Penalty (Per Person/Per Day)
1	Contractor fails to ensure that workers are deployed in uniform only	100.00
2	Contractor fails to ensure proper behavior & discipline on part of its workers at NITIE premises	500.00
3	Non-posting/attendance of Supervisor	500.00
4	<u>Lack of quality and Quantity of Cleaning materials</u> : Cost of branded cleaning material + 10% extra towards causing inconvenience OR Rs. 1,000.00, whichever is higher;	

The Penalty shall be deducted from the monthly bills of the Contractor OR from the Security Deposit.

18. COMMENCEMENT OF WORK: The Contractor is required to start the work of supply of requisite manpower (with Uniforms and Liveries), with effect from the date of commencement of work stated in the letter of award of work. In case it is found that the work has not been taken up from the above date, the NITIE, MUMBAI at its sole discretion may cancel the work order and the EMD and Security Deposit shall be forfeited without any further reference to the Contractor.

19. CANCELLATION OF CONTRACT:

19.1. Notwithstanding any other provisions in this contract, NITIE, Mumbai reserves the absolute right to terminate the contract forthwith if it is found that continuation of the contract is not in public interest OR there is violation of any of the Terms of this Contract. The contractor is not eligible for any compensation or claim in the event of such cancellation.

19.2. Document(s) not being genuine: In case any document(s) produced in support of eligibility criteria or any other document(s) turns out to be not genuine:

[a] Before award of work: The work will not be awarded, EMD shall stand automatically forfeited, and the tenderer will be liable for any further action as may be deemed appropriate by NITIE, MUMBAI; OR [b] After award of work: The award of work will be cancelled, Security Deposit shall stand automatically forfeited, and the contractor will be liable for any other action as may be deemed appropriate by NITIE, MUMBAI; [c] The Contractor will also have to serve a notice of three months, if he wishes to cancel the contract. (Also refer 12.15 of the General Terms and Conditions of this document).

19.3. Declaration regarding near Relatives: The near relatives of all employees working in NITIE, Mumbai either directly recruited OR on deputation are prohibited from participation in this tender. In case at any stage, it is found that the information and declaration given in Annexure-K is false/incorrect, NITIE, Mumbai shall have absolute right to take any action as deemed fit without any prior information to the Contractor.

20. MODIFICATION OF TERMS AND CONDITIONS: NITIE, MUMBAI with the consent of the contractor may modify terms and conditions of the contract as and when necessary without affecting the basic nature of his contract.

NITIE - Estate

21. Acceptance and Undertaking by the Contractor

1. I/We have made the site visit in order to evaluate the work to be performed, have clearly understood the work to be performed, and have quoted accordingly.
2. I/we agree that under no circumstances, payment of wages in cash shall be made by me/us. I/We have opened Bank A/c of all my/our workers and all the payments will be made by A/c Payee Cheque to all my/our employees.
3. I/We have read the Tender conditions including the General Terms and Conditions of the contract given in the tender document. I/We agree to abide by the same.
4. I/We will provide – [a] staff for shifting of furniture and small equipment as and when required by NITIE, MUMBAI, [b] substitute workers / Supervisor as and when required, and [c] extra manpower if any called during conference/meetings etc. on 24 hours' notice.
5. I/We agree that the payment will not be made for the work not carried out in accordance with the contract.
6. I/We agree to keep this tender open for acceptance for a period of 60 (Sixty) days from the date fixed for opening the Part 1 and in case the tender is withdrawn within the validity period or the contract if awarded is not accepted.
7. I/We understand that my/our “Earnest Money Deposit” submitted along with the tender will be liable for forfeiture.
8. I/We also hereby agree to abide by the rules and regulations of the NITIE, MUMBAI, and general conditions of the contract as amended from time to time and to carry out the work according to the conditions of the contract laid down by NITIE, MUMBAI.
9. The full value of the Earnest Money shall stand forfeited without prejudice to any other right to remedies if [a] I /We do not execute the contract documents within 7 (seven) days after getting information from NITIE, MUMBAI, or [b] I / We do not commence the work within 15 (fifteen) days after getting information from NITIE, MUMBAI.
10. Until a formal agreement is prepared and executed, acceptance of this tender shall constitute a binding contract between us subject to modifications, as may be mutually agreed between us and NITIE, MUMBAI.

Place & Date:

Signature of Tenderer(s) with Stamp, Address

Note: *In case any change is made in the content of the above formats, except filling-up details, it shall be treated as unauthorized and such tender will stand automatically disqualified.*

NITIE - Estate

22. **Category of Workers, Wages, Bonus & Rate Analysis:** Rates of Minimum Wages with VDA fixed by Office of the Chief Labour Commissioner (C), Ministry of Labour & Employment, Government of India, vide O/O F.No.1/5(3) / 2023-LS. II Dated 03rd April, 2023 are given below:

(Amount in Rupees)

Sr.No.	Category of Labours	Wages with VDA
1	Unskilled <i>(Central Highest Rate)</i>	736.00
2	Skilled <i>(Central Highest Rate)</i>	897.00

(Institute fixed the higher rates of Wages of CLC (C), GoI; The contractor shall pay his workers' wages as per the circular/order of concern authority of State Govt. OR Central Govt. whichever is higher).

22.1 **Category of Workers:** Skilled and Unskilled Contract Workers categorized by Ministry of Labour and Employment, Government of India.

(a) "Unskilled Work" means work which involves simple operations requiring little or no skill or experience on the job.

(b) "Skilled Work" means work which involves skill or competence acquired through experience on the job or through training as an apprentice in a technical or vocational institute and the performance of which calls for initiative and judgement.

(c) The men, women and transgender employees shall get the same rates of wages for the same work or work of similar nature.

22.2 **Rate analysis of wages** for Skilled and Unskilled Workers per day.

(Amount in Rupees)

Sr. No.	Wages as per minimum wages act	Un-skilled <i>(Central Highest Rate)</i>	Skilled <i>(Central Highest Rate)</i>
1.	Basic (**)	523.00	637.00
2.	Special Allowance-VDA (**)	213.00	260.00
3.	Total (1 & 2)	736.00	897.00
4.	E.P.F. (Employer Contribution) @ 13% on Sr.No.3	95.68	116.61
5.	ESIC (Employer Contribution) @ 3.25% on Sr.No.3	23.92	29.15
6.	Total (3 to 5)	855.60	1042.76
7.	Contractor Service Charge in % to be quoted on Sr.No.6		
8.	Manpower Requirement	105	35

(**) *Minimum wages fixed as per the O/O F.No.1/5(3) / 2023-LS. II Dated 03rd April, 2023 issued by Central Labour Commissioner (Central), Ministry of Labour & Employment, Government of India, under "Construction activities" and "Sweeping and Cleaning";*

22.3 **Bonus:**

(a) The Payment of Bonus (Amendment) Act, 2015 envisages enhancement of eligibility limit under section 2(13), Rs. 21,000.00 per month and Calculation Ceiling under section 12, Rs. 7000.00 OR the minimum wage for the scheduled employment, as fixed by the appropriate Government, whichever is higher.

(b) Contractor's profit should not be included in the bill for reimbursement of Bonus payment. NITIE will reimburse only the actual Bonus payment after making the Bonus payment to the eligible Housekeeping staff only. Bonus payment made to Supervisor will not be reimbursed by NITIE, Mumbai. Bonus paid OR payable to Supervisor is the liability of the Contractor, only.

23. Details of Uniforms and Liveries & Cleaning Materials:

Each year, the workers must be provided with [a] two sets of good quality of uniforms consisting of Cotton Pant and Shirt for Male and two branded Sarees with Blouse piece and petticoat for Female workers including stitching charges and fall bidding, [b] Each year, One pair of Bata or equivalent make Shoes/Sandals for Male and Sandal for Female workers, and [c] Each year, Necessary relevant and Branded Tools (Annexure-E) to be provided to Technical workers, i.e. Electricians, Carpenters, Plumbers, Masons, Pump Attendant, Gardeners and Mistry, etc. [d] Each year, One Umbrella to all workers. [e] Every month: Two soaps (one bath and one detergent soap) to all Workers, [f] Every month: Two hand towels to all Workers. Samples and/or specifications of the Uniforms and Liveries need to be approved by NITIE. Bill is to be submitted for reimbursement from NITIE. Initially, entire expenditure towards [a], [b], [c], [d], [e] and [f] should be borne by the contractor. Uniforms and Liveries are to be supplied to Estate Department with proper records & Challans. Uniforms and Liveries shall be, after approval, distributed by Contractor directly OR through his Supervisors to his employees/workers who are assigned work at NITIE under this Contract by Contractor. The Contractor has to submit details of expenditure in Annexure-D. (Read 23, 23.1, Annexure-E & F).

23.1 Reimbursement of Expenditure on Uniforms and Liveries: Maximum of Rs. 6,91,600.00 (Rupees Six Lakhs Ninety-One Thousand Six Hundred only) estimated for 12 Months for Uniforms and Liveries for eligible Contract Workers. Samples and/or specifications of the Uniforms and Liveries need to be approved by NITIE. Uniforms and Liveries are to be provided to the eligible Workers through Executive Engineer, Estate Department with proper records and/or Delivery Challans. Bill is to be submitted by the Contractor to NITIE, Mumbai for reimbursement, after delivery of the Uniforms and Liveries, in time. No Contractor Profit should be added in Uniform & liveries bills. NITIE will release the amount as per the actuals. (*Annexure-E & F*).

23.2 Reimbursement of Expenditure on Cleaning Materials: Maximum of Rs. 10,00,000.00 (Rupees Ten Lakhs only) estimated for 12 Months for Cleaning/Housekeeping Materials for day-to-day activities of the Institute. Samples are need to be approved by NITIE and materials are to be provided through Executive Engineer, Estate Department with proper records and/or Delivery Challans. Bill is to be submitted by the Contractor to NITIE, Mumbai for reimbursement, after delivery of the materials in time. No Contractor Profit should be added in Cleaning material bills. NITIE will release the amount as per the actuals (*Annexure-O*).

24. Solvency: The solvency required will be 40% of the estimated amount put to tender. The solvency certificate (Annexure-L) shall from a nationalized or scheduled bank and issued within a period 12 months from the final date of submission of tender.

NITIE - Estate

Uniforms and Liveries estimated (Approx.) for 12 Months

Sr. No.	Description	Rate	Quantity	Amount
1	Uniforms Set (Shirt & Pant for Male and Saree, Blouse piece and peticoat with stitching & fall bidding charges for Female) - Yearly 2 Sets	1200.00	280	3,36,000.00
2	One Pair of BATA or equivalent make Shoes/Sandals for Male and One Pair of BATA make Sandals with Buckles for Female (Yearly 1 Pair)	1000.00	140	1,40,000.00
3	Lifebuoy Soaps -125 gms (Monthly 1)	35.00	1680	58,800.00
4	Soap Washing(Surf Excel) – 95 gms (Monthly 1)	10.00	1680	16,800.00
5	Towels (Monthly 2)	25.00	3360	84,000.00
6	Citizen/Sun Umbrellas - Yearly 1 for 140 Workers	400.00	140	56,000.00
Total amount for Uniforms & Liveries for 12 Months				6,91,600.00
1	Tools -Yearly (Separate List attached – Annexure-F)			50,000.00

- Note: (1) Brand mentioned OR Good Quality of other Branded may also be provided;
- (2) Samples and/or specifications of the Uniforms and Liveries need to be approved by the Executive Engineer of NITIE;
- (3) Invoice for Uniforms and Liveries are to be submitted quarterly for reimbursement by the awarded Contractor, after delivery of the above materials;
- (4) Contractor's profit should not be included in cleaning materials and liveries bills. NITIE will only reimburse the amount as per the actuals only after submission of proper proof, bills & challans.

List of Tools

ELECTRIC TOOLS				
Sr No	Items	Brand	As per Tender	Units
1	Adjustable spanner	Taparia	4	nos
2	Long Nose Plier	Taparia	4	nos
3	Mini Plier Set-6 pcs	Taparia	2	nos
4	Bent Nose Plier	Taparia	2	nos
5	Cutting Plier	Taparia	4	nos
6	Cutting Plier	Taparia	4	nos
7	Pincer	Taparia	4	nos
8	Wire cutting Plier	Taparia	4	nos
9	Mini Plier	Taparia	4	nos
10	Two in one Screw Driver	Taparia	4	nos
11	Screw Driver sets	Taparia	2	nos
12	Screw Driver Kits	Taparia	2	nos
13	Tester	Taparia	12	nos
14	Taparia 1005 Universal Tool Kits(6 pcs)	Taparia	2	nos
15	Pipe Wrench	Taparia	4	nos
16	Claw Hammer with Handle	Taparia	4	nos
17	Club Hammer with Handle	Taparia	4	nos
18	Electrician Hammer	Taparia	4	nos
19	Taparia C Clamp	Taparia	2	nos
20	Taparia Tubular Box Spanner 18 X 19	Taparia	2	nos
21	Double Ended Spanner Sets	Taparia	2	nos
22	Ring Spanner Sets	Taparia	2	nos
23	Chisels Set (12 pieces)		4	nos
24	Punch	Taparia	4	nos
25	Bolt Cutter	Taparia	4	nos
26	Hecksaw Blade Set(JW)		4	nos
27	Jon Bhandari Analog Spirit Level		4	nos
28	Planet Power PD 450vr, 470w, 10mm,3000rpm Drill		4	nos
29	Planet Power EC 4 Hammer Cutter 110mm		4	nos
30	Gloves(Reusable)		50	nos
31	Filtra Disposable Air Pollution Face Mask		500	nos
32	Garden Tools Sets- 3 pieces		4	nos
33	Garden Tools Kits(JW)- 5 pieces		4	nos
34	Rechargeable LED torch	Eveready	4	nos

(Scanned Copies Should be submitted online)

To,
The Director
NITIE, Mumbai

Date: _____

Tender Ref. No. _____

Name of Work: “Supply of Contract Labour for various activities in NITIE Campus”

I/We understand the nature and quantum of work to be carried out. I/we have read the various conditions to tender including general conditions and hereby agree to abide by the said terms and conditions. I/We also agree to keep this Tender open for acceptance for a period of 120 (One hundred and twenty) days from the date fixed for opening the Part I and in case the tender is withdrawn within the validity period or the contract if awarded is not accepted.

I/We understand that my/our “Earnest Money Deposit” submitted along with the tender to Director, NITIE will be liable for forfeiture. The rate quoted is firm and I/we will execute the work as per the rates quoted in the attached schedule and hereby bind myself/ourselves to carry out the work during the entire contract period as per the letter of acceptance of the tender/contract. I/We also hereby agree to abide by the rules and regulations of the NITIE, general conditions of the contract as amended from time to time and to carry out the work according to the conditions of the contract laid down by NITIE.

A sum of Rs. _____ (Rupees _____ only) is hereby paid through e-Payment mode online on portal. The full value of the Earnest Money shall stand forfeited without prejudice to any other right to remedies if,

I/We do not execute the contract documents within 7 (seven) days after getting information from NITIE OR I/We do not commence the work within 15 (fifteen) days after getting information from NITIE.

Until a formal agreement is prepared and executed, acceptance of this tender shall constitute a binding contract between us subject to modifications, as may be mutually agreed between us and indicated in the letter of acceptance of my/our offer for this work.

Signature of Tenderer(s) with Stamp, Address

NITIE - Estate

ACCEPTANCE CERTIFICATE
(Scanned Copies Should be submitted online)

I/We _____ (Designation) _____
of (Name of the Company) _____ have read and understood and hereby
abide/accept the above-mentioned Terms & Conditions of the Tender/Contract (with all the
Sub Para, Extensions, Annexure) for the work “Supply of Contract Labour for various
activities in NITIE Campus”.

Date:
Place:

Signature of Authorized Signatory
Company Seal / Stamp



NITIE - Estate

(On Letter Head)

UNDERTAKING BY CONTRACTOR
(Scanned Copies Should be submitted online)

I/We hereby certify that:

Full manpower will be engaged for “Supply of Contract Workers for various activities in NITIE Campus”, sought under this contract on shift basis as per given schedule OR as per instructions issued by NITIE, Mumbai. I/we have made the site visit in order to evaluate their level of services to be rendered and quoted accordingly.

I/We agree that the payment will not be made for the work not carried out.

I/We agree to pay minimum wages, EPF, ESIC, Bonus, and other statutory payments on or before 7th day of every month. Substitute workers will be made available as and when required during leave/absenteeism of any Labour . Supervisor will be available during the period of Contract.

Uniforms and Liveries will be issued to all the workers within 15 days of award of work and it will be reissued as and when required and initially all the expenditure will be borne by me/us and submit the Invoice quarterly to NITIE for reimbursement.

I/We hereby abide with all the terms and conditions has laid down in the Work Order/Contract.

Place:

Date:

Contractor's Signature and seal

NITIE
उद्योग प्रगति
NITIE - Estate

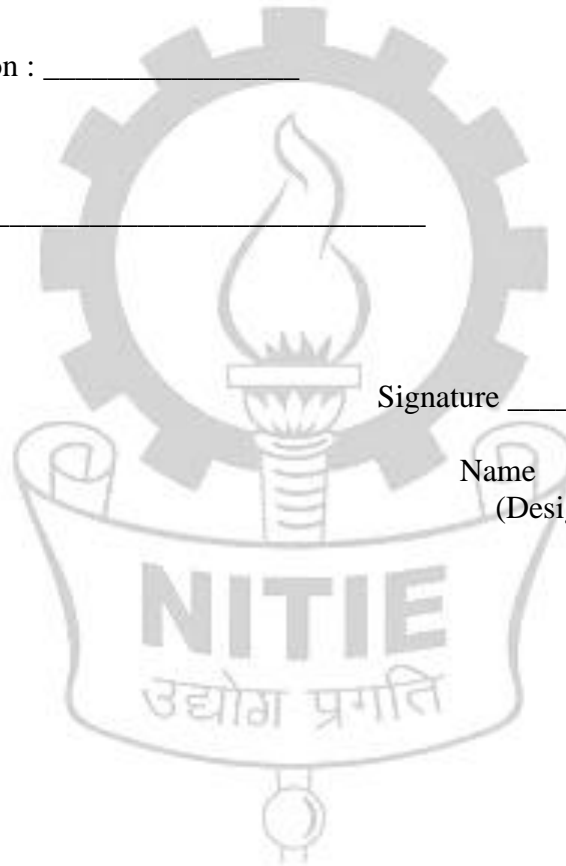
INTEGRITY CERTIFICATE
(Scanned Copies Should be submitted online)

I/We hereby declare that I/we shall treat the tender documents, drawings and other records connected with the work as secret/confidential documents and shall not communicate information/derived there from to any person other than a person to whom I/We am/are authorized to communicate the same OR use the information in any manner prejudicial to the safety of the State.

Name of the Organization : _____

Place : _____

Reporting year/Period : _____



Signature _____

Name _____
(Designation with rubber stamp)

NITIE - Estate

DECLARATION REGARDING NEAR RELATIVES

(Refer 19.3 of this document)

(Scanned Copies Should be submitted online)

I _____ Son/Daughter of _____ a resident of _____ hereby certify that none of my near relative(s) as defined below is/are employed in NITIE, Mumbai. In case at any stage, it is found that the information given by me is false/incorrect, NITIE, Mumbai shall have absolute right to take any action as deemed fit without any prior information to me.

Definition: The near relatives of all employees working in NITIE, Mumbai; either directly recruited OR on deputation are prohibited from participation in this tender. The near relatives for this purpose are defined as:

- (a) Members of a Hindu Undivided Family,
- (b) They are husband and wife,
- (c) The one is related to the other in the manner as father, mother, son(s), son's wife (daughter-in-law), daughter(s) & daughter's husband (son-in-law), brother(s) & brother's wife, sister(s) & sister's husband (brother-in-law).

Signature of Bidder & Seal
With Name and Address

(In case of proprietorship firm the certificate is to be given by the proprietor, for partnership firm by all partners and in case of limited company by all the directors of company)

NITIE - Estate

Annexure – L

(On Banks Letter Head)

Date: _____

SOLVENCY CERTIFICATE
(Scanned Copies Should be submitted online)

We the _____ do hereby certify that _____ (**Name of Unit & Unit address**) having their Registered office at _____ is solvent to the extent of Rs. _____ (Rs _____ Only) as disclosed by the information and records which are available with the aforesaid bank.

It is further notified that this certificate is being issued at the request of _____ (**Name of the Unit**) without attaching any risk and responsibility on our part in any respect whatsoever more particularly either as guarantor or otherwise.

For _____ (Bank Name)

Sign & Stamp of Bank Manager



NITIE - Estate

F.No.1/5(3)/2023-LS-II
Government of India
Ministry of Labour & Employment
Office of the Chief Labour Commissioner(C)
New Delhi

Dated: 03/4/2023

ORDER

In exercise of the powers conferred by Central Government vide Notification No. S.O. 188(E) dated 19th January, 2017 of the Ministry of Labour and Employment the undersigned hereby revise the rates of Variable Dearness Allowance on the basis of the average Consumer Price Index for Industrial workers reaching 378.58 from 365.76 as on 31.12.2022 (Base 2016=100) and thereby resulting in an increase of 12.82 points. The revised Variable Dearness Allowance as under shall be payable from 01.04.2023;-

The rates of Variable Dearness Allowance for employees employed in **CONSTRUCTION OR MAINTENANCE OF ROADS OR RUNWAYS OR IN BUILDING OPERATIONS INCLUDING LAYING DOWN UNDERGROUND ELECTRIC, WIRELESS, RADIO, TELEVISION, TELEPHONE, TELEGRAPH AND OVERSEAS COMMUNICATION CABLES AND SIMILAR OTHER UNDERGROUND CABLING WORK, ELECTRIC LINES, WATER SUPPLY LINES AND SEWERAGE PIPE LINES.**

Category of worker	Rates of V.D.A. Area wise per day (in Rupees)		
	A	B	C
Unskilled	213	179	144
Semi-Skilled/Unskilled Supervisory	237	201	167
Skilled/Clerical	260	237	201
Highly Skilled	280	260	237

Therefore the minimum rates of wages showing the basic rates and Variable Dearness Allowance payable w.e.f. 01.04.2023 will be as under :-

Category of worker	Rates of wages including V.D.A. per day (in Rupees)		
	A Area	B Area	C Area
Unskilled	523+213=736	437+179=616	350+144=494
Semi-Skilled/Unskilled Supervisory	579+237=816	494+201=695	410+167=577
Skilled/ Clerical	637+260=897	579+237=816	494+201=695
Highly Skilled	693+280=973	637+260=897	579+237=816

The VDA has been rounded off to the next higher rupee as per the decision of the Minimum Wages Advisory Board.

The classification of workers under different categories will be same as in Part-I of the notification, whereas classification of cities will be same as in the Part-II of the notification dated 19th January, 2017. The present classification of cities into areas A, B & C is enclosed at Annexure I for ready reference.


(Remis Tiru)
Chief Labour Commissioner(C)

Annexure-N
Undertaking Form

(अनुबंध आकस्मिक श्रमिक के लिए)

आकस्मिक श्रमिक का नाम	:		अनुबंध आकस्मिक श्रमिक का फोटो
आयु और जन्म तिथि	:		
साक्षरता स्तर (सबूत के साथ)	:		
पैन नंबर	:		
आधार नंबर	:		
ईपीएफ नंबर	:		
ईएसआईसी नंबर	:		
बैंक विवरण	:		
मोबाइल / संपर्क फ़ोन नंबर	:		
पत्राचार हेतु निवास का पता	:		

संलग्नक: (1) पैन कार्ड की प्रति, (2) आधार कार्ड की प्रति, (3) बैंक पास बुक की प्रति (4) पुलिस सत्यापन प्रमाण पत्र, (5) चिकित्सा परीक्षा प्रमाणपत्र और (6) साक्षरता स्तर का सबूत

घोषणा

मैं, _____, मेसर्स _____
_____ में काम कर रहा हूँ और राष्ट्रीय औद्योगिक इंजीनियरी संस्थान (नीटी), मुंबई
में अनुबंध आकस्मिक श्रमिक के रूप में तैनात हूँ, यह घोषणा करता हूँ कि:

- मेरा नीटी के साथ अनुबंध आकस्मिक श्रमिक के रूप में कोई सीधा आधिकारिक बाध्यता नहीं है और मुझे इस बात का अच्छी तरह ज्ञान है कि यह केवल मेरे नियोक्ता / ठेकेदार, मेसर्स _____ के बीच आधिकारिक बाध्यता है। मेरे ठेकेदार मुझे समय-समय पर अपने दैनंदिन की आवश्यकता/तात्कालिकता के अनुसार अनुबंध आकस्मिक श्रमिक के रूप में तैनात करते हैं।
- मैं किसी भी तरह की मांग के लिए किसी भी कीमत पर और किसी भी समय, मूल नियोक्ता, यथा- राष्ट्रीय औद्योगिक इंजीनियरी संस्थान, (नीटी), मुंबई के साथ किसी भी तरह का दावा नहीं कर सकता हूँ और सीधे तौर पर नहीं जुड़ सकता हूँ। शिकायतों का निपटान मेरे ठेकेदार के माध्यम से ही किया जाएगा।
- मैं किसी भी यूनियन या स्थानीय राजनीतिक दलों और एसोसिएशन की गतिविधियों में भाग नहीं लूंगा और मैं पूरी ईमानदारी बनाए रखूंगा।
- मैं नीटी की भूमि और / अथवा संस्थान परिसर का अनाधिकृत कब्जाधारक अथवा निवासी नहीं हूँ।
- (क) मैं कहीं भी नीटी अधिकारियों / कर्मचारियों / पेंशनरों से संबंधित नहीं हूँ।
(ख) मैं श्री / श्रीमती _____ का रिश्तेदार हूँ। रिश्ता: _____

आकस्मिक श्रमिक ठेकेदार का हस्ताक्षर,
मेसर्स _____

मुहर

अनुबंध आकस्मिक श्रमिक का हस्ताक्षर

Details of Housekeeping/Cleaning Materials
(Read 11.11, 17.17 & 23.2 and quote the rates in Price Bid-B of Part-2 of Annexure-D)

HOUSEKEEPING MATERIALS						
Sr No	Item Name	Brand	Quantity	Units	Rate	Total
1	Soft Broom	Gala	100	Nos	150.00	15,000.00
2	Hard Broom	Regular	500	Nos	50.00	25,000.00
3	Glass Duster Small	Ezee	400	Nos	13.65	5,460.00
4	Micro Fibre Duster Medium	Regular	50	Nos	42.00	2,100.00
5	Room Freshner	Godrej Aer	500	Nos	119.99	59,997.10
6	Hit Mosquito Spray	Hit	200	Nos	110.00	21,999.92
7	Pest Seal	PCI	100	Nos	119.99	11,999.42
8	Odonil Cake Air Freshner	Odonil	1000	Nos	50.00	49,996.60
9	Harpic Blue (500ml)	Harpic	400	Nos	90.00	35,999.44
10	Harpic White (500ml)	Harpic	200	Nos	96.00	19,200.96
11	Bleaching Powder	Regular	1000	Kg	40.12	40,120.00
12	Urinal Mats Fresh Think	Fresh Think	800	Nos	64.90	51,920.00
13	Sanitary Cubes(Shine)	Regular	1200	Nos	36.58	43,896.00
14	Dettol Dispenser(500 ml)	Dettol	100	Nos	100.00	10,000.00
15	Napthalene Balls Colour	Airqon	50	Kg	259.60	12,980.00
16	Napthalene Balls White	Airqon	100	Kg	236.00	23,600.00
17	Acid (1 litre) SP	Regular	50	Litre	59.00	2,950.00
18	Toilet Tissue Roll	Concord	600	Nos	35.40	21,240.00
19	Handwash (5 litre can)	Dettol/Savlon	50	5 Litre Can	550.00	27,500.00
20	Sunny Green Phenyl	Sunny	400	Litre	177.00	70,800.00
21	Lizol Cleaner	Lizol	200	Litre	190.00	38,000.72
22	Wet Mop Refill 6"	Gala	400	Nos	88.50	35,400.00
23	Wet Mop Clip 6"	Regular	150	Nos	35.40	5,310.00
24	S.S Handle 5 ft	Regular	100	Nos	141.60	14,160.00
25	Wooden Wet Mop Handle 5 ft	Regular	100	Nos	35.40	3,540.00
26	Floor Wiper without Stick	Gala	100	Nos	153.40	15,340.00
27	Glass Wiper	Gala	50	Nos	59.00	2,950.00
28	Dustpan (Supdi)	Gala	100	Nos	59.00	5,900.00
29	Mug	Regular	100	Nos	47.20	4,720.00
30	Garbage Bags Shailimar(pack of 15)	Shalimar	600	Nos	153.40	92,040.00
31	Plastic bucket 60 Ltr without Lid	Dhwani	40	Nos	826.00	33,040.00
32	Palti Patra 6"	Regular	50	Nos	23.60	1,180.00
33	Scotch Brite Regular(Pack of 4)	Scotch Brite	200	Nos	59.00	11,800.00
34	Gloves(Free Size)	Regular	100	Nos	59.00	5,900.00
35	Easy Dry Mop Set 20"	Gala	50	Set	960.00	48,000.04
36	Easy Dry Mop Refill 20"	Gala	40	Nos	359.99	14,399.78
37	Bucket (20 litre)	Dhwani	40	Nos	150.00	6,000.00
38	For any other cleaning materials required					1,10,560.00
Total						10,00,000.00