

Scrap Disposal Tender No. Admin/ PGP-Hostel /Old Scrap / 2025 Tender Date: 30.05.2025

REQUEST FOR SPOT QUOTATIONS

General conditions applicable to the disposal of items for the **Tender due on 06.06.2025** are as follows:

1. Filling of Tender Form

- 1.1 All quotations must be as per the schedule of items published in the Tender (Annexure - 'A').
- 1.2 Bidders **must submit Demand Draft for amount equivalent to the price quoted by them.**
- 1.3 Bid in sealed cover super- scribed with Tender No. and due date must be dropped in the Tender Box kept at **IPSS, Administration Building, IIM Mumbai, Powai, Mumbai 400087 up to 3.00 pm on due date 06.06.2024**
- 1.4 Price quoted shall be valid for 90 days from the date of opening of the tender.
- 1.5 Unsigned bids, mismatch in price specified in figures & words and unauthenticated insertions, alteration or over-written figures may result in rejection of the bids.

2. Inspection of items

- 2.1 The items for disposal are offered on "As is where is basis." **The interested bidders will be allowed for physical inspection of items on 03.06.2025 to 04.06.2025 between 10.00 am to 5.00 pm.**
- 2.2 **Quotations without an Inspection Certificate in the given format will not be accepted.**
- 2.3 This tender form serves as an entry permit to the premises.
- 2.4 The successful bidder will be required to take delivery of the items in single instance after the intimation of award.
- 2.5 The items are sold on the assumption that bidder has done the inspection. Irrespective of the status of Inspection by bidders, **no complaints will be entertained during or after conclusion of the tender.**

3. Payment towards Sales/Delivery

3.1 Bidder must submit the Demand draft (DD) equivalent to quoted price along with tender document. Bidder who quotes the highest price, will be awarded the contract. Demand Draft should be drawn in favor of 'IIM Mumbai' which is to be submitted along with Tender document, Inspection Certificate & Bidding Form including the enclosures as per bidding document.

3.2 IIM Mumbai reserves the right to cancel the tender process if the bid amount received is less than our Reserve price.

3.3 Only after receipt of full payment Delivery Order will be issued to the successful bidder or authorized representative.

3.4 Delivery of the items is to be taken on IMMEDIATE next day from the date of issue of Delivery Order.

3.5 The bidder has to arrange for the removal of items from foundations, etc., wherever necessary, and must make all transportation and labour arrangements at their own cost. The bidder will be liable to pay compensation for any damage caused to other instruments/equipment during the pickup of the auctioned items.

3.6 The items shall remain entirely at the risk of the bidder from the date of issue of the Letter of Award/Delivery Order. The Institute shall not be responsible for their safe custody.

3.7 Delivery of the items will be made in consultation with the concerned User Department.

3.8 In case any taxes or duties are applicable to this transaction, the successful bidder shall be responsible for paying them directly to the concerned authority.

3.9 The Demand Drafts (DD) submitted by unsuccessful bidders will be returned within seven working days from the date of bid opening.

The actual quantity may turn out to be more or less than the estimated quantity. In the event that the actual quantity exceeds the estimated quantity, the bidder shall be required to lift the allotted quantity ($\pm 10\%$). If the actual quantity is less than the estimated quantity, the bidder shall not be entitled to claim any damages, losses, interest, or compensation on this account.

4. Failure to Take Delivery

If the delivery of the items is not taken on the next working day from the date of issue of the Delivery Order, the bidder will be liable to pay Ground/Room Rent charges for the delay. These charges shall be 20% of the bid value for each day of delay.

5. Right of Accepting/Rejecting Offers

The Institute reserves the right to accept or reject any offer for any item without assigning any reasons whatsoever. It is not bound to accept the highest offer.

6. Decision in Case of Disputes

In case of any clarification/doubt regarding the tender, you may seek clarification by sending an email to **admin@iimmumbai.ac.in** on or before the date of physical inspection. The decision of the Director of the Institute will be final and legally binding (Subject to Mumbai jurisdiction only).

7. The conditional offer will not be accepted.

8. Schedule

Physical Inspection Schedule:

Date and Timing	Location
03.06.2025 to 04.06.2025 From 10.00 am to 5.00 pm	IIM Mumbai, PGP Student Hostel, Powai, Mumbai-400076. Contact Person: Shri P T Sudrik, Administrative Officer, Student Affairs (9969537606)

Tender Submission Date: Up to 06.06.2025, till 3.00 pm.

Tender opening Date: 06.06.2025 at 3.30 pm.

Venue:

Administration Building

1st Floor Mini conference room,

Vihar lake, Mumbai - 400 087.

Scrap Disposal Tender No. IIMM/ Admin/ PGP-Hostel /Old Scrap / 2025
30.05.2025

Tender Date:

(Annexure 'A')

Description of Disposal/ Obsolete Items at PGP Hostel

Location of Scrap: PGP Student Hostel, IIM Mumbai, Powai, Mumbai-400087.		
Person: Shri P T Sudrik, Administrative Officer, Student Affairs (9969537606)		
Sr. No.	Description of Items	Quantity
1	Steel Chair	20
2	Cushion Chair (Godrej)	30
3	Revolving Chair	80
4	Plastic Chair	161
5	Restaurant Chair Plastic (Om Woods)	3
6	Dining Hall Chair Plastic (Marvella)	3
7	Steel Table Small	134
8	Steel Table Big	26
9	Wooden Table with Drawer	90
10	Wooden Block Table	34
11	Wooden Classroom Table	20
12	Plastic Table	4
13	Round Table	3
14	Book Shelf	10
15	Sony LED TV	1
16	Sony LED TV- 10	11
17	Akai Box Tv-2	2
18	Samsung Box TV-3	3
19	LG Box TV -6	6
20	BPL Box Tv-1	1
21	Bed	8
22	Cupboard Steel	5
23	Water Cooler	2
24	Washing Machine (Godrej)	20
25	Small Dustbin	19
26	Tea/ Coffee Container	3
27	Pool Table	1
28	Carrom	3
29	Three Seat Sofa	2
30	Single Seat Sofa	2
31	Centre Table	2
32	Grinder Machine	1
33	Steel Rack	2
34	Table Tennis Table	2
35	Bathroom Mirror Big	2

36	Chapati Hotplate	1
37	Nipkin Dispenser Machine	1
38	Bathroom Mirrors Small	30
39	3 Door Vertical Refrigerator	1
40	Chapati Hotplate	2
41	Gas Burners	3
42	Dough Kneading Machine	1
43	Pulveriser	1
44	Potato Piller Machine	1
45	Bain Maire with 6 food pan section	1
46	4 Door Commercial Refrigerator/Freezer	1
47	Vegetable Cutting Machine	3
48	Pan	2
49	Rice Sieve	1
50	Lunch Plate Steel Big	9
51	Breakfast plate Steel	6
52	Prying pan for puri big	4
53	Prying pan for small puri	1
54	Pliers big	1
55	Tea Kettle steel big	3
56	Jug steel	7
57	Glasses	6
58	Steel Sink	3
59	Kitchen Exhaust Hood with Duct Assembly	2

Note: All the above quantities are in approximate figures, and the reserve price will be approximately Rs 16,00,000 (Sixteen lakhs only).

Vendors should verify these through physical inspection only.

No further complaints will be entertained later.

Inspection time: 03.06.2025 to 04.06.2025 between 10 am to 5.00 pm.



Scrap Disposal Tender No. IIMM/Admin/ PGP-Hostel / Scrap / 2025

Tender Date: 30.05.2025

Bidding Form

Name and Address of the Party:

Mobile Number:

Email id:

GST Registration No.

Bid Amount: Rs. _____ (in Words) _____

GST Amount (18%): Rs. _____ (in Words) _____

Total Amount (Bid+ GST): Rs. _____ (in Words) _____

Demand Draft No. _____ DATE _____

Amount inwards:

Undertaking:

Certify that I am the duly authorised representative of _____
I have inspected the materials as per the aforesaid tender details and agree to pay the amount quoted above.
I agree to make the appropriate payment and pick up the scrap materials as per the declared schedule.

- Notes: 1. Please enclose a photocopy of the following documents.
- A) Valid Registration certificate of having registered with Local Municipal Corporation/MSME/ Any competent Government Authority.
 - B) Registration certificate of GST
 - C) Certificate of Incorporation
 - D) Aadhar Card and PAN CARD of the Firm/Proprietor (Both Identity card mandatory.



भारतीय प्रबंधन संस्थान मुंबई
Indian Institute of Management Mumbai

(On Company/Firm's Letterhead)

IIMM/Admin/ PGP-Hostel / Scrap / 2025

Date:

INSPECTION CERTIFICATE

I certify that I have personally inspected all the scrap items listed in Annexure-A against which I have quoted for the disposal and submitting herewith the quotation considering all scrap as a single lot.

I have read, understood and agree to all the '**Terms & Conditions**' mentioned in the tender document.

Authorized Signatory